



AL-HIDAYAH ISLAMIC SCHOOL

Student Code of Conduct

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Responsible Person: Principal

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Signed, Chair:

Husain Abdullah

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At Hidayah Islamic School we are committed to creating a nurturing learning environment where children are respected, their voices are heard, where they are safe and feel safe and are happy and engaged. This Student Code of Conduct applies to all students regarding the conduct expected of them whilst at school and engaging in school related activities. Students are expected to uphold the School's core values at all times.

Our School Motto

Quest for Knowledge

1.0 What is important to practice every day at school

LEARNING: QUEST FOR KNOWLEDGE

“I will try my best to learn all I can to allow others to learn without any interference from me”

The Prophet (pbuh) said:

“Whoever travels a path in search of knowledge, Allah will make easy for him a path to Paradise.” (Muslim 2699)

GETTING ALONG

“I will practice getting along with everyone in all situations”

The Prophet (pbuh) said:

“Whoever wants to enter Paradise, let him treat people the way he would love to be treated.” (Muslim)

DOING MY BEST

“I will practice doing my best in all situations at school and home”

The Prophet (pbuh) said:

“Allah loves that whenever any of you does something, he does it with perfection.” (Bayhaqi)

ACTING SAFELY

“I will act and play safely and allow others to play safely”

The Prophet (pbuh) said:

“The Muslim is the one from whose tongue and hand the people are safe.” (Nasai -4998)

BEING HONEST AND TRUSTWORTHY

“I will practice being honest and trustworthy at all times”

The Prophet (pbuh) said:

“You must be truthful. Truthfulness leads to righteousness (being a person of good morals) and righteousness leads to Paradise.

A man continues to be truthful and encourages honesty until he is recorded as a truthful person with Allah.” (Bukhari 5743)

2.0 What do these practices look like in daily life at Al Hidayah Islamic School?

1. I want to enjoy my learning. I will avoid any distractions that interfere with this.
2. I will respect peoples’ personal space: I will keep my hands, feet, and objects to myself and never intentionally harm another student.
3. I will use polite, kind, caring and respectful language at all times.
4. I will practice getting along with everyone. I will maintain friendly and courteous behaviour at all times.
5. I will follow individual teacher & EA instructions, class rules, and expectations at all times.
6. I will not be a bully. I will say NO to bullying. If I see someone being bullied, I will intervene by telling them to stop or immediately report it to a staff member.
7. I will not become a distraction for others. I will give every other student the opportunity to maximise their potential. I will encourage my fellow students.
8. I will be in the right place at the right time with the appropriate materials, ready to work when the class begins.
9. I will practice telling the truth. I will take responsibility for my decisions and not blame others or the situation. I will try very hard to make amends. I want to learn from any mistakes I make.

3.0 Behaviours not permitted

3.1 Disrupting and harmful behaviour

Students must not:

- disrupt or hinder any teaching and learning and any other School activities

- do anything which may bring the School into disrepute including by making or publishing false or misleading statements relating to the School, School staff or other students
- physically touch, bully or sexually engage with students or others in a manner which is not appropriate and may endanger the health, safety and wellbeing of that person
- engage in any form of physical or verbal violence including fighting, assault or threats of violence
- engage in any form of cyber bullying or cyber abuse
- send inappropriate, offensive or explicit text messages, photos or videos

3.2 Dishonesty

Students must not engage in any dishonest behaviour including by:

- lying or blaming others or the circumstances and not taking responsibility for one's decisions.
- stealing or taking or using without permission any property of any person or possessing property which is stolen or taken without permission;
- using or providing false or misleading documentation or information for the purpose of obtaining a benefit or advantage for any person
- cheating & plagiarism – you must not present anyone else's work as if it were yours.

3.3 Safety

Students must not:

- be in a classroom or the Musallah unless accompanied by a teacher or an EA.
- enter rooms until invited to do so by a teacher or EA. You must line up in an orderly and quiet manner until the teacher or EA arrives and invites you into the classroom.
- run along the veranda and across bitumen areas.
- do anything which may endanger the physical or mental health, safety or wellbeing of any person
- possess, store or use on School premises any weapon, explosive materials, fireworks, dangerous chemicals or biological agents or other dangerous things

3.4 Breach of rights

Students must not:

- cause physical or emotional harm to any person or bully any person
- engage in violent or threatening behaviour including by using threatening or abusive language
- conduct himself or herself in an offensive manner or use offensive language, on or near, or within view or hearing from School premises or whilst engaged in School activities
- use language or conduct which is likely to offend, harass, bully or unfairly discriminate against any student, teacher, volunteer, contractor or visitor;

- use inappropriate or profane words or gestures and images;

3.5 Alcohol and drugs

Students must not:

- consume or distribute alcohol or any illegal drugs on School property or during a School organised event
- smoke or consume alcohol or illicit drugs at School, on School excursions, in transit between School and home or otherwise while wearing School uniform;
- must not attend School, social, sporting or other functions as a representative of the School whilst under the influence of alcohol, illicit drugs or other substances harmful to health.

3.6 Property

Students must not:

- damage, destroy, endanger, vandalise, put at risk, pollute or obstruct any School property or any property of any member of the School staff
- enter, occupy, use or interfere with any School property or enable any other person to do so, without authorisation from the School;
- steal or misuse School resources;

3.7 Co-operation

Students must not:

- disobey a reasonable direction given by a School staff member

3.8 General

Students must not:

- incite, persuade, conspire with or assist any other person to engage in misconduct;
- attempt or threaten to do anything which is misconduct;
- be party to any cover-up of misconduct or the destruction, concealment, alteration or withholding of any evidence of misconduct or otherwise conceal the identity or whereabouts of any person who is alleged to have engaged in misconduct
- publish or display material which could be understood by a reasonable person as indicating that somebody intends to engage in misconduct.

3.9 Attendance

Students:

- attend all school days.
- when absent from school must provide explanations from their parents or guardians
- shall be punctual and shall attend all of their classes.
- shall not leave the school grounds during the day, except on official school excursions, unless they are collected by their parents who sign the early leavers' book.

4.0 Playing areas

The following areas are available for use by students during the times stated

Area	Available to these classes	At these times
Quadrangle & Nature Play area	Pre-Primary and Year 1	Recess & Lunchtime
Oval (Student must not go behind or near the building)	Years 2 to 6	Recess & Lunchtime

5.0 Consequences for breaches

Al-Hidayah Islamic School explicitly forbids the use of any form of child abuse, corporal punishment or other degrading punishment. See below for definitions of these terms.

Child abuse:

- 1) Physical abuse occurs when a child is severely and/or persistently hurt or injured by an adult or a child's caregiver.
- 2) Sexual abuse, in relation to a child, includes sexual behaviour in circumstances where:
 - a) the child is the subject of bribery, coercion, a threat, exploitation or violence;
 - b) the child has less power than another person involved in the behaviour; or
 - c) there is a significant disparity in the developmental function or maturity of the child and another person involved in the behaviour.
- 3) Emotional abuse includes:
 - a) psychological abuse; and
 - b) being exposed to an act of family and domestic violence.
- 4) Neglect includes failure by a child's parents to provide, arrange or allow the provision of:
 - a) adequate care for the child; or

b) effective medical, therapeutic or remedial treatment for the child.

Corporal punishment:

Any punishment in which physical force is used and intended to cause some degree of pain or discomfort, however light; typically involving hitting the child with the hand or with an implement; can also include, for example, forcing the child to stay in an uncomfortable position. It does not include the use of reasonable physical restraint to protect the child or others from harm.

Degrading punishment:

Any punishment which is incompatible with respect for human dignity, including corporal punishment and non-physical punishment which belittles, humiliates, denigrates, scapegoats, threatens, scares or ridicules the child.

The following are possible consequences for breaches to this Code of Conduct:

1. Time out
2. Detention: sitting outside the classroom during Recess or Lunchtime
3. Writing a Self-Reflection statement
4. Having the Self-Reflection Statement signed by
 - Parents & Teacher
 - Principal.
5. Teacher speaking with parents and student
6. Teacher and student meeting with the Principal
7. Student meeting with the Principal
8. Parents, teacher and student meeting with the Principal
9. Suspension
10. Exclusion

6.0 Reporting breaches

Students are encouraged to report any concerns about breaches of the Student Code of conduct to a staff member. Students are encouraged to do this as soon as possible. They can speak with any member of staff that they would like to talk to. For more information, check the policy on how students can make a complaint.

Students can be assured that by reporting breaches of the Code their name will not be made public, unless required by law, and they will not suffer any consequences by making a report.

7.0 Definitions

Bullying

Bullying is an ongoing misuse of power in relationships through repeated verbal, physical and/or social behaviour that causes physical and/or psychological harm. It can involve an individual or a group misusing their power over one or more persons.

Bullying can happen in person or online, and it can be obvious (overt) or hidden (covert). Bullying of any form or for any reason can have long-term effects on those involved, including bystanders.

Single incidents and conflict or fights between equals, whether in person or online, are not defined as bullying. However, these conflicts still need to be addressed and resolved.

Harassment

Harassment is behaviour that targets an individual or group due to their identity, race, culture or ethnic origin; religion; physical characteristics; gender; sexual orientation; marital, parenting or economic status; age; ability or disability and that offends, humiliates, intimidates or creates a hostile environment.

Harassment may be an ongoing pattern of behaviour, or it may be a single act. It may be directed randomly or towards the same person/s. It may be intentional or unintentional (i.e. words or actions that offend and distress one person may be genuinely regarded by the person doing them as minor or harmless).

Violence

Violence is the intentional use of physical force or power, threatened or actual, against another person(s) that results in psychological harm, injury or in some cases death. Violence may involve provoked or unprovoked acts and can be a single incident, a random act or can occur over time.